

Membership

The Club membership is as reported last month and stands at 466 (391 renewals and 75 new members). Waitlist is 10 but all will be accommodated when classes recommence in 2012.

Fundamentals Training

Trainers are again reminded to encourage students to enrol for further optional courses when the relevant Fundamentals course has been completed.

It has been agreed that students who upgrade to Windows 7 from another Operating System can use the 5 Fundamentals lessons (at \$10 plus \$10 for the Training Guide) to help familiarise themselves with the Windows 7 Operating System. A further 5 lessons would incur a charge of \$10.

Since the introduction of the Vista and Windows 7 Training Guide it has been noted that, in general, students are completing their training in about 15 weeks compared to XP fundamentals 20 weeks. Consequently it has been agreed that Senior Trainers should ask all fundamentals trainers to complete the Vista and W7 Training Guide program with Files and Folders Refresher Course Exercises.

Files and Folders

The next Files and Folders Refresher class will be in March 2012 and will probably be for Vista/W7; to be confirmed.

Optional Courses

PhotoShop Elements 10

Bertrand Harrington has negotiated a bulk price for the purchase of Adobe PhotoShop 10 and the club PCs will be upgraded to the new version in the next few months. Work has started on the new "segmented" manual announced last month, and the Club Promotion at the February Monthly Meeting will demonstrate some of the new features of PhotoShop 10. Don't miss it!!

Office 2003 Training

Due to diminishing demand from students using Word 2003, the Word Intro and Word Advanced courses will now only teach Word 2007 and Word 2010 in their courses. As explained in this month's Newsletter, anyone interested in a final Word 2003 Workshop next year is invited to email Eric Whitehouse with a list of topics to be covered. Thanks Eric!

Digital Camera Course and the Pixels and Resolution Workshop

As advertised last month, following the incorporation of the Pixels and Resolution Workshop into Day 1 of the Digital Camera course, the change will be represented on the Rooms Roster by Day 1 of a Digital Camera Course being shown as DC&Pix, and Days 2, 3 and 4 as DC as shown below (for a course on the 3rd, 10th, 17th and 24th of the month):

3 DC&Pix	10 DC	17 DC	24 DC
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Workshop Clipboards and Coordinators

It has been agreed that all "free" Workshops (e.g. iGoogle, Data Backup, etc.,) will be coordinated by Jean Smith, and the Clipboards for these Workshops will be located on the wall adjacent to the Office. All Workshops that attract a small fee (e.g. iTunes/iPod) will have a specific coordinator, and their Clipboards will be located with the Optional Course Clipboards adjacent to the Kitchen.

Use of TeamViewer on Demo PCs in Rooms 1 and 2

Peter reminded all Course Presenters that the Demo PCs in both Room 1 and Room 2 can each be connected to their adjacent PC using TeamViewer. This can be useful for demonstrating different Operating Systems or different versions of Office. Peter has promised to provide some operating instructions. Watch this space!

Courses Moving to PIA

As mentioned last month, the spare Black Folders & Labels used in the Office for Pay-in-Advance courses are in stock in the Office. Would Course Presenters / Coordinators wishing to move their course to PIA please contact the Office to organise folders for their courses.

Newsletter Distribution by Email next Year???

As announced last month, the monthly Newsletter is available at the regular monthly meetings, and also on the Club's website. In addition, it is proposed to make the Newsletter available by email from early in 2012: the download size will be less than 2MB. If you would like to receive your copy by email please contact the club at cphills@tpg.com.au .

Monthly Meetings

There is no Monthly Meeting scheduled for December as it will be replaced by the Christmas Party at Harvey Lowe Pavilion on Wednesday 14th December 2011. Doors open at 12.00noon, Entertainment starts at 12.30pm, Lunch served shortly after 1.00pm.

The Club will close on Friday 9th December and will reopen on Monday 30th January 2012.

The February 2012 Monthly Meeting will feature Faye Yarroll speaking about Cochlear Implants. There will be no Monthly Meeting in March as the Club will be closed for the Castle Hill Show.

The next All Trainers Meeting will be held after the February 2012 Monthly Meeting.

Another year draws to a close with good old XP still going strong, Vista almost gone, and Windows 7 numbers growing. As mentioned above, the average time to complete W7 Fundamentals is around 15 weeks (so 25% faster than PC/XP Fun) and we believe this is the major cause of the decrease in numbers of students over the last couple of months. The fantastic Maintenance Team has once again managed to keep the PCs running, the Fundamentals Trainers have done another superb job, and as we have said many times before, we have a great Club, and the credit goes to you, our willing, and dedicated group of volunteers – please give yourselves a pat on the back, it is a pleasure to work with you!

We hope you have a refreshing break and happy and peaceful Christmas.



Peter, Eleanor, Alan & Colyn